

**Week of 9/21/2020**  
**Attendance Clarification**

- A student in a hybrid group must be in-person to be considered present on their assigned in-person days
- If a hybrid student is physically absent on their assigned in-person day, they may choose to attend class virtually to keep up their work, however they will be marked absent for the day

**School Sweaters**

- Hybrid students are encouraged to wear their school sweaters to wear over their polos for in-person days as the weather fluctuates in the fall
- You may want to consider dressing in layers since mornings will tend to be cool and afternoons will tend to be warm. Although not normally permitted, we will allow long sleeve tees to be worn under school polos until further notice. Long sleeve tees are to be plain with no writing and one color - white, black or gray.

**Technology**

Thank you for your patience as we launched our Chromebooks, Schoology, and live camera systems at the end of last week. Your feedback has helped us to troubleshoot problems. Below is a chart that will guide you through troubleshooting and reaching out for support this week.

**Please remind students to charge their Chromebooks fully each night!**

<b><i>Problem</i></b>	<b><i>Troubleshooting</i></b>
Chromebook not starting up	1.) Plug it in 2.) If still not starting up contact Mr. McHale <a href="mailto:wmchale@neumanngorettihs.org">wmchale@neumanngorettihs.org</a>
My Chromebook won't connect to my wifi	Email Mr. McHale <a href="mailto:wmchale@neumanngorettihs.org">wmchale@neumanngorettihs.org</a>
My chromebook is on, but my username and/or password doesn't let me in	1.) Double check spelling of your username (which is your school email address) and password and try again 2.) Email before 8:30am <a href="mailto:Chromebook-login@neumanngorettihs.org">Chromebook-login@neumanngorettihs.org</a>

<p>I can't connect to Schoology</p>	<ol style="list-style-type: none"> <li>1.) Check spelling of the website <a href="http://aopcatholicsschools.schoology.com">aopcatholicsschools.schoology.com</a> ; bookmark this link for future use</li> <li>2.) my Schoology password won't let me in; email <a href="mailto:jdalton@neumanngorettihs.org">jdalton@neumanngorettihs.org</a></li> </ol>
<p><b>Zoom Issues</b></p> <ul style="list-style-type: none"> <li>• I can't find the Zoom link</li> <li>• I'm stuck in the waiting room!</li> <li>• My teacher doesn't recognize my screen name</li> </ul>	<p>Email teacher and Mrs. Muto <a href="mailto:mmuto@neumanngorettihs.org">mmuto@neumanngorettihs.org</a></p>
<p><b>Audio</b> - I'm at home and the sound quality is poor in the classroom</p>	<p>Email teacher and Mrs. Muto <a href="mailto:mmuto@neumanngorettihs.org">mmuto@neumanngorettihs.org</a></p>
<p><b>Audio</b> - I'm at home and the teacher can't hear me when they unmute me</p>	<ol style="list-style-type: none"> <li>1.) Follow these directions to test your Chromebook microphone <a href="#">Chromebook Mic and Camera Test</a> <ol style="list-style-type: none"> <li>a.) Test says mic is ok - then email teacher and Mrs. Muto <a href="mailto:mmuto@neumanngorettihs.org">mmuto@neumanngorettihs.org</a></li> <li>b.) Test indicates very low volume - email Mr. McHale to make an appointment <a href="mailto:wmchale@neumanngorettihs.org">wmchale@neumanngorettihs.org</a></li> </ol> </li> </ol>
<p><b>Video</b> - I'm at home and the video quality is poor in the classroom</p>	<p>Email teacher and Mrs. Muto <a href="mailto:mmuto@neumanngorettihs.org">mmuto@neumanngorettihs.org</a></p>
<p><b>Video</b> - I'm at home and the teacher can't see me</p>	<ol style="list-style-type: none"> <li>1) Follow these directions to test your Chromebook microphone <a href="#">Chromebook Mic and Camera Test</a> <ol style="list-style-type: none"> <li>a) Test says mic is ok - then email teacher and Mrs. Muto <a href="mailto:mmuto@neumanngorettihs.org">mmuto@neumanngorettihs.org</a></li> <li>b) Test indicates very low volume - email Mr. McHale to make an appointment <a href="mailto:wmchale@neumanngorettihs.org">wmchale@neumanngorettihs.org</a></li> </ol> </li> </ol>
<p><b>Powerschool</b> I can't log into Powerschool!</p>	<ol style="list-style-type: none"> <li>1) Check spelling of the website <a href="http://aopcatholicsschools.powerschool.com">aopcatholicsschools.powerschool.com</a> and try again ; bookmark this link for future use</li> <li>2) If you're username/password combo still does not work email Mrs. Ragno <a href="mailto:pragno@neumanngorettihs.org">pragno@neumanngorettihs.org</a> for support</li> </ol>

## This Week's Schedule

	Monday, 9/21 (A Day)		
	A Group	B Group	C & D Groups
	<u>In-Person</u>	<u>Home On-Line</u>	<u>Home-On-Line</u>
<b>Entrances Open</b>	7:15 AM		
<b>Release to Period 1 Begins</b>	7:42 AM		
<b>Late to School / Final release to Period 1</b>	7:48 AM		
<b>Period 1*</b>	7:50 am - 8:36 am		
<b>Period 2</b>	8:44 am - 9:25 am		
<b>Period 3</b>	9:33 am - 10:14 am		
<b>Period 4</b>	10:22 am - 11:03 am		
<b>Period 5</b>	11:11 am - 11:52 am		
<b>Period 6</b>	12:00 pm - 12:41 pm		
<b>Period 7</b>	12:49 pm - 1:30 pm		
<b>Period 8</b>	1:38 pm - 2:19 pm		
<b>Staggered Dismissal</b>	2:19 pm - 2:27 pm		
	Tuesday, 9/22 (B Day)		
	A Group	B Group	C & D Groups
	<u>Home-On-Line</u>	<u>In-Person</u>	<u>Home-On-Line</u>
<b>Entrances Open</b>	7:15 AM		
<b>Release to Period 1 Begins</b>	7:42 AM		
<b>Late to School / Final release to Period 1</b>	7:48 AM		
<b>Period 1*</b>	7:50 am - 8:36 am		
<b>Period 2</b>	8:44 am - 9:25 am		
<b>Period 3</b>	9:33 am - 10:14 am		
<b>Period 4</b>	10:22 am - 11:03 am		
<b>Period 5</b>	11:11 am - 11:52 am		
<b>Period 6</b>	12:00 pm - 12:41 pm		
<b>Period 7</b>	12:49 pm - 1:30 pm		
<b>Period 8</b>	1:38 pm - 2:19 pm		

<b>Staggered Dismissal</b>	2:19 pm - 2:27 pm		
	<b>Wednesday, 9/23 (A Day)</b>		
	<b>A Group</b>	<b>B Group</b>	<b>C &amp; D Groups</b>
	<i>In-Person</i>	<i>Home On-Line</i>	<i>Home-On-Line</i>
<b>Entrances Open</b>	7:15 AM		
<b>Release to Period 1 Begins</b>	7:42 AM		
<b>Late to School / Final release to Period 1</b>	7:48 AM		
<b>Period 1*</b>	7:50 am - 8:36 am		
<b>Period 2</b>	8:44 am - 9:25 am		
<b>Period 3</b>	9:33 am - 10:14 am		
<b>Period 4</b>	10:22 am - 11:03 am		
<b>Period 5</b>	11:11 am - 11:52 am		
<b>Period 6</b>	12:00 pm - 12:41 pm		
<b>Period 7</b>	12:49 pm - 1:30 pm		
<b>Period 8</b>	1:38 pm - 2:19 pm		
<b>Staggered Dismissal</b>	2:19 pm - 2:27 pm		
	<b>Thursday, 9/24 (B Day)</b>		
	<b>A Group</b>	<b>B Group</b>	<b>C &amp; D Groups</b>
	<i>Home-On-Line</i>	<i>In-Person</i>	<i>Home-On-Line</i>
<b>Entrances Open</b>	7:15 AM		
<b>Release to Period 1 Begins</b>	7:42 AM		
<b>Late to School / Final release to Period 1</b>	7:48 AM		
<b>Period 1*</b>	7:50 am - 8:36 am		
<b>Period 2</b>	8:44 am - 9:25 am		
<b>Period 3</b>	9:33 am - 10:14 am		
<b>Period 4</b>	10:22 am - 11:03 am		
<b>Period 5</b>	11:11 am - 11:52 am		
<b>Period 6</b>	12:00 pm - 12:41 pm		
<b>Period 7</b>	12:49 pm - 1:30 pm		
<b>Period 8</b>	1:38 pm - 2:19 pm		
<b>Staggered Dismissal</b>	2:19 pm - 2:27 pm		

Friday 9/25 (B Day)			
A Group		B Group	C & D Groups
<i>Home-On-Line</i>		<i>In-Person</i>	<i>Home-On-Line</i>
<b>Entrances Open</b>		7:15 AM	
<b>Release to Period 1 Begins</b>		7:42 AM	
<b>Late to School / Final release to Period 1</b>		7:48 AM	
<b>Period 1*</b>		7:50 am - 8:36 am	
<b>Period 2</b>		8:44 am - 9:25 am	
<b>Period 3</b>		9:33 am - 10:14 am	
<b>Period 4</b>		10:22 am - 11:03 am	
<b>Period 5</b>		11:11 am - 11:52 am	
<b>Period 6</b>		12:00 pm - 12:41 pm	
<b>Period 7</b>		12:49 pm - 1:30 pm	
<b>Period 8</b>		1:38 pm - 2:19 pm	
<b>Staggered Dismissal</b>		2:19 pm - 2:27 pm	

**Online Behaviors:** All students are responsible to observe the Responsible Use Technology Policy (RUP) both in school and out of school, and during school hours and non-school hours. Students attending class virtually are responsible for following the policies of the 2020-21 student handbook. While at home on the Hybrid model, students are expected to:

1. Be on time for class and attend the entire class
2. Be attentive to class instruction.
3. Avoid any interruptive behaviors which would disturb class.
4. Sit at a table and chair, not in bed. Background must be free from distraction; no inappropriate items in the background
5. Dress: School polo; although other clothing items are not visible, good judgement must be exercised when selecting these items.
  - Students at home may not wear pajamas in virtual class.
7. Must keep their camera on during class and student's face must be visible to the teacher. No hats.
8. Students who need to step away from the screen must get permission from their teacher.