



Philadelphia Visitor Center Phambassador Youth Program Supervisor (Temporary)

- Title:** Phambassador Youth Program Supervisor, Philadelphia Visitor Center
- Company:** Philadelphia Visitor Center Corporation (PVCC)
- Position:** Tentatively June 1 – July 31, 2026; required trainings to be held in early June
- Education:** College degree
- Experience:** Hospitality and event experience preferred; supervision or oversight of youth programs required
- Reports to:** Phambassador Program Director
- Total positions:** 3
- Requirements:** Child abuse background clearances or ability to obtain clearance
Must be able to work for the duration of the 6 week program (6/22 – 7/31) as well as Saturday and Sundays, when scheduled.

Description:

The Phambassador Youth Program Supervisors are responsible for overseeing the day-to-day operations of the Phambassador Youth Greeter program. The Phambassador Youth Program Supervisors will oversee the scheduling of the Phambassador Youth Greeters, serve as on-site supervisors for up to 10 Phambassador Youth Greeters, as well as provide ongoing support and training to the Phambassador Youth Greeters. Phambassador Youth Program Supervisors will be assigned to a Philadelphia Visitor Center location for the duration of the program.

Hours: Roughly 30 hours a week starting the week of June 22nd; Hours will oversee youth program's 4-hour shifts, 5 days a week over the course of 6 weeks. Visitor Center locations are open 7 days a week, 9 a.m. to 6 p.m.

Training program: Will occur for Phambassador Youth Greeters each week from 6/1 – 6/19/26; Youth Program Supervisors will assist with preparations and onboarding of the Phambassador Youth Greeters.



Applicants will be asked to work Sunday through Saturday, between 9 am and 6 p.m. Individual schedules may vary based on operational and program needs.

Main duties include, but are not limited to:

- Supervision of high school and college age Phambassador Youth Greeters
- Training and onboarding students into hospitality roles, such as greeting visitors, providing directional guidance, interacting with customers, etc.
- Scheduling and completing administrative oversight of program, in conjunction with the Philadelphia Visitor Center, Lenfest Center, and JEVS.
- Provide guidance and insights to assigned team of Phambassador Youth Greeters.
- Establish coaching / mentoring relationship with Phambassador Youth Greeters.

Key Skills / Interests

Experience working with high school and college age students.

Hospitality and extensive customer service experience.

Strong interpersonal and verbal communication skills.

Knowledge of the Philadelphia area and hospitality attractions preferred.

Experience in customer service in a fast-paced, public attraction.

Ability to obtain a child abuse background clearance.

Compensation

Each supervisor will receive \$5,000 for the 8-week program.

How To Apply

Submit a statement of interest and resume to Jacleen Mowery, Phambassador Program Director, at jmowery@phlvisitorcenter.com. Deadline to apply is March 31, 2026.